

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FOUR LEE CALDWELL, PRESIDING

September 2, 2014

A. CALL TO ORDER

The September 2, 2014 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Deputy Carl Hurt of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff Absent
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. 9:00 a.m. PUBLIC HEARING FY 2015 BUDGET

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to open the Public Hearing for the FY 2015 budget discussions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

County Administrator Vanessa Lynchard displayed a graph which showed the current property values in the County. She said assessments are lower and we have to move millage just to meet the budget requirements. She said they asked the Department Heads to keep their budgets flat this year and said she could not say enough about them. She said every Department Head presented a flat budget and worked extremely well with everyone during the process. Ms. Lynchard said the DeSoto County family helped make this happen. She said that the budget for Volunteer Northwest MS was cut and thanked Chief Financial Officer Tom Arnold for all the work he did in preparation of the budget and making sure the numbers were accurate.

Ms. Lynchard invited the public to make comments.

Judge Bobby Chamberlin thanked Ms. Lynchard for inviting him to come and speak to the Board.

Judge Chamberlin encouraged the Board to not charge rent for the space used by Drug Court. He said that Drug Court started in 2006 and it was in one room. The Board at that time looked at the space and agreed not to charge rent. He said that charging rent would take away from accomplishments of Drug Court. He asked the Board to consider allowing the Drug Court to not pay rent.

Judge Chamberlin explained the process of a person who is going through Drug Court. He said they cannot get out of Drug Court unless they have paid 100% of their fines. They have to be clean of drugs for three years and be clean five years to complete the program. The state cut their funding \$75,000 last year. They use money collected from participants when the state money is depleted.

Supervisor Mark Gardner said he has attended graduation and it is very impressive.

Judge Chamberlin said an important point is the state cutting their funding \$75,000 last year.

Supervisor Lee Caldwell said the rent is \$18,000 per year and the Board is asking Drug Court to pay half of that amount, \$9,000 per year. Judge Chamberlin said they could pay \$9,000 per year but it could cut into their services. Judge Chamberlin said they are trying to keep expenditures down. He said the state pays \$1,200 per participant and the county pays over \$4,000 per participant. He said the participants actually reimburse all costs for the program so there is no cost to the County. Judge Chamberlin explained more about the funding. He said they do have a lot of money in the fund. He said that account is for when they do not receive state money. He said they had to use some of the money last year. Judge Chamberlin said they collect more than they spend. He said they will abide with whatever the Board decides.

Supervisor Harvey Lee said he appreciates everything that Drug Court does. He has seen a lot of familiar faces at graduation.

Supervisor Jessie Medlin asked Judge Chamberlin how much he would need in savings before he felt they could pay rent. Judge Chamberlin said they want to continue requiring the participants to pay because that keeps them vested in the program. They are drug tested very frequently and that cost is paid by the participant and no one else.

Supervisor Medlin said the Board is faced with mandates and the Drug Court program is good. It is good the participants are paying money. He asked how much rent the county pays the City of Hernando for rent for Drug Court. Ms. Lynchard said the county pays Hernando \$18,000 per year for rent. She said when Drug Court was started there was a vested interest in how it was set up. Now we have the best program in the state and everyone knows about it.

Judge Chamberlin said the program remains open because it is such a good program.

Supervisor Medlin said he has only heard good things about the program. He said he just wants to make sure that Drug Court does not have a lot of money in the account and the county continues to provide sufficient space for the program.

Judge Chamberlin said he appreciates all the Board has done for Drug court.

Supervisor Medlin said it would be different if it was our own building; then we wouldn't have to pay rent to Hernando.

Guy Purdy appeared before the Board on behalf of the Literacy Council. Mr. Purdy said he is on the Board of the Council and is also the Director of Northwest Mississippi Education.

Mr. Purdy said they did not receive a cut in funding and the Literacy Council wanted to thank the Board for all they do. He said they are also helping in the Drug Court issue that was just discussed. Mr. Purdy said the Literacy Council has assisted 45 students from two drug courts to earn their GED. The Drug Court contacted the Council about the students and they are happy to assist them.

Mr. Purdy said they receive funding from a state grant and funding from DeSoto County but no other counties. The grant is for \$1 million and they serve eleven other counties.

Supervisor Bill Russell said the Board appreciates all the Literacy Council does for the citizens of DeSoto County.

Mr. Purdy said it costs \$125 to obtain a GED. He said they also assist in transitioning to college, obtaining a job and transitioning to military as well. They had 856 graduates at Northwest.

Supervisor Caldwell thanked Mr. Purdy for all they do. She said it is such a benefit to the people of DeSoto County.

Mr. Purdy thanked the Board again and said they could not do what they without the Board's help.

Supervisor Medlin thanked Mr. Purdy for appearing and for all their work.

Director of First Regional Library Ed Hughes said they need to replace approximately 200 MS XP computers that are outdated and cannot be updated. Mr. Hughes said the cost is approximately \$8,000.

Supervisor Caldwell said the Board did not cut the Library budget. The Board is very passionate about what the Library does for the Community. Supervisor Caldwell said there are issues with internet access in certain parts of the county and citizens come into the Library to use the internet. It is very beneficial for them to have access.

Supervisor Medlin asked if there were support patches that could be provided instead of replacing. Mr. Hughes said these computers are 5-10 years old and they will have to be replaced. They cannot put a new operating system on an old machine. Supervisor Medlin said it is probably cheaper to replace than to repair if they could be repaired. Mr. Hughes said this is an enforced phase out by Microsoft.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to close the Public Hearing for the FY 2015 budget discussions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

E. CITIZENS REMARKS & PRESENTATIONS

Supervisor Lee Caldwell asked if there was anyone present who wished to address the Board regarding a topic not listed on the Agenda. No one came forward.

F. APPROVAL OF AUGUST MINUTES

The Board of Supervisors considered the minutes for August as presented.

The official minutes of the Board of Supervisors were read for the month of August 2014.

Supervisor Harvey Lee made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for August, 2014, as presented this date with changes to the draft minutes previously submitted. The motion included approving all minutes as presented with those changes pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit F

G. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Lee Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. Supervisor Bill Russell requested doing a resolution for the Yazoo MS Levy Board and have copies of the resolution at the next meeting. Supervisor Russell said he would like them to appear first on the Agenda.

2. Board Attorney Tony Nowak requested adding an MOU for Nail Road Overlay.

The Board discussed the Nail Road Overlay project and asked that it be held over to give them time to read the document.

3. Mr. Nowak requested adding an item for possible executive session discussion under litigation.

This item was later determined to qualify for executive session.

4. Supervisor Lee Caldwell requested adding an item for possible executive session discussion under personnel.

This item was later determined that this item was already on the Agenda in executive session.

5. Chancery Clerk Sluggo Davis requested adding the Board President to sign the Homestead Deletion List.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to authorize the Board President to sign the Homestead Deletion List.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

6. Chief Financial Officer Tom Arnold requested adding a late bill for the Animal Shelter and a late Bill for Justice Court.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve payment of late bills as follows:

- 1) Dr. Jake Shively, DVM -Reimbursement for meals for the veterinary students and doctors for the spay and neuter program and other surgeries at the animal shelter.
\$260.70. Account Code 001-445-588.
- 2) Debbie Rutherford, Charlene Tully and Silva Webster, each, for two nights lodging at the Hollywood Casino Gulf Coast for a justice court clerk seminar.
\$414.00. Account code 001-166-476.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.6

7. Grants Administrator Melissa Zizmann requested adding three grants to the agenda.

a. 2015 Occupant Protection Grant

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve accepting the 2015 Occupant Protection Grant funding, to offset the cost of enforcing seatbelt and child restraint laws for the Sheriff’s office, provided by the MS. Office of Highway Safety in the amount of \$29,500 with no county match; and the Board President to sign the grant documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.7.a

b. 2015 Impaired Driving Grant 15-MD-117-1 & 2015 Alcohol Enforcement Grant 15-ST-117-1

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve accepting the 2015 Impaired Driving Grant 15-MD-117-1 and the 2015 Alcohol Enforcement Grant 15-ST-117-1 Grant for the Sheriff’s office funding by the MS. Office of Highway Safety, to offset the cost of enforcing impaired driving; in the amount of \$50,000 with no county match; and the 2015 Alcohol Enforcement Grant, to offset the cost of enforcing alcohol related driving, in the amount of \$159,583.00 with no county match; and the Board President to sign the grant documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.7.b

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

H. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Consent Agenda as follows:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of August and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
8/1/14	8/1/14	\$85,912.67	Administration Fees
8/4/14	8/5/14	\$93,823.28	Medical
8/4/14	8/5/14	\$9,019.50	Dental
8/4/14	8/5/14	\$9,243.74	Pharmacy
8/11/14	8/12/14	\$27,789.56	Medical
8/11/14	8/12/14	\$6,305.60	Dental
8/11/14	8/12/14	\$16,748.58	Pharmacy
8/18/14	8/19/14	\$55,480.31	Medical
8/18/14	8/19/14	\$5,375.70	Dental
8/18/14	8/19/14	\$16,395.37	Pharmacy
8/25/14	8/26/14	\$49,616.22	Medical
8/25/14	8/26/14	\$7,988.05	Dental
8/25/14	8/26/14	\$16,607.43	Pharmacy
	TOTAL	\$400,306.01	

2. Justice Court Report

Criminal Cases Filed	197
Civil Cases Filed	705
Traffic Tickets Filed	1,691
Total Cases Filed	2,593
State Assessments	\$94,956.50
County General Fund	\$142,569.20
Total Collections	\$237,525.70

3. Bailiff Pay

Liz Medlin	\$395.00
Bobby Holloway	\$395.00
Brandon Hylander	\$340.00
Chris Plumlee	\$150.00

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Budget Amendments

b. Inventory Dispositions – Final: Chancery

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
32637		Samsung 213T Monitor	NB21H4JW700158U	POWERS UP/LINES THROUGH SCREEN/FLICKERS/NONREPAIRABLE	03	13H	CHANCERY STORAGE	08/18/17	CINDY CAMYRE	E-WASTE

c. Approval for Expenditures of VISTA (Youth Mentors) Grant

6. Establish as Part of the Formal Record and Enter into the Board's Minutes

a. Letter of agreement between the Sheriff's Dept. and Northwest MS Community College previously approved May 19, 2014

b. Amended Agreement for between the Sheriff's Dept. and Securus for adding voice recognition and verification at no cost to the County

c. Interlocal Agreement with the Town of Walls, MS for Fire Code Inspection Services and a copy of the Attorney General’s letter of approval, August 13, 2014

d. Environmental Services – Solid Waste: Annual Renewal of MOU between Mid-State Opportunity Inc. & DeSoto County for Residential Garbage Poverty Waiver verification & Board President to sign

7. Road Department

a. Road Report

b. Work Schedule

c. Subdivision Road Bond Report

8. Chancery Clerk Allowance (2) - \$1,500.00 \$1,550.00

9. Tax Collector’s Office: Void Previous Tax Sales (2)

10. Office of Procurement: July Credit Card Log

11. LSBP – 17(6) Valleybrook Bridge Replacement – Board Order to Transfer Additional LSBP Funds

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H

I. OLD BUSINESS

1. Library Board Appointments

Director of Administrative Services Pat McLeod said that a committee was formed to review the appointments, orders, by-laws and policies to the Library Board. Ms. McLeod said there were a lot of inconsistencies in many of the documents and they were unable to determine what has been done in the past.

At the recommendation of the Committee, Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to work with the committee and the Director of the First Regional Library, Mr. Ed Hughes, to revise the agreements with the Cities and the by-laws for the Advisory Boards.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.1

J. NEW BUSINESS

1. Contracts Administration

a. IT Dept.: Delta Computer Services

1) Administration

2) Circuit Court

IT Director John Mitchell said that Delta Computer Services has been purchased by Harris. Mr. Mitchell said prices have increased 20% on support for software updates and maintenance since 2012. He said, according to Delta, they are adjusting to the industry standard. They provide the only service for this software package since they are the manufacturer Mr. Mitchell said that there has been an 11% increase in Circuit Court overall as well.

Supervisor Harvey Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the recommendation of the IT Director to renew the annual agreements with Delta Computer Services for Administration and the Circuit Court and then to auto renew at each annual period.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.1.a

b. Sheriff’s Department: Auto Chlor Systems

Chad Wicker with the Sheriff’s Department presented a contract with Auto Chlor for janitorial products that is on the state contract.

Supervisor Jessie Medlin asked if local businesses had the opportunity to bid on this item. County Administrator, Vanessa Lynchard, said when she was the county purchase clerk; there were issues with the company they were using at that time.

Mr. Wicker said he believes this is the same company used by the schools. He said Auto Chlor is adding more machines and the jail will be buying in bulk. The machine uses pre-mix so they will use less. In addition, they are providing additional mop buckets. Mr. Wicker said that should create a savings. He said that Auto Chlor already does the laundry detergent and dishwashing liquid as well.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Auto Chlor for the Sheriff’s Department for various cleaning products as fully detailed in exhibit J.1.b for a period of one year, with the contract prices set will be in accordance with the State of Mississippi State contract pricing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.1.b

2. Environmental Services – Solid Waste

a. Price Adjustment for Residential Garbage Collection, County Facility, Collection and Rubbish

Pit Operation Services

Environmental Services Manager Ray Laughter said it is that time of year again for the annual contract and pricing schedule of collection services for with Waste Connections to be considered. Mr. Laughter said after the fuel price adjustments there will be a unit price increase of .15 cents per month on residential garbage pickup for FY 2015. The current rate of \$8.54 will increase to \$8.69 per month per garbage bill.

Mr. Laughter said the Rubbish facility would also see an increase. The current rate for DeSoto County and County Municipality will increase from \$2.50 per yard to \$2.54 per yard for FY 2015. The commercial business rate for contractors who utilize the DeSoto County Facility will increase from \$5.29 to \$5.38 per yard for FY 2015.

County Administrator Vanessa Lynchard said this increase is according to contract based on the CPI.

Supervisor Mark Gardner said based on the current CPI, fuel decreased this year. Mr. Laughter said this is based on the month of June numbers only. He said that is the way the RFP was written and he was not involved in that process.

Supervisor Mark Gardner and Supervisor Bill Russell said they would both like to review the RFP.

Board Attorney Tony Nowak said that there have been past years when the CPI for June went down but the cost of fuel was up the following year, as a result Waste Connections took a loss on fuel at that point.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to table this matter to get additional information.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

See Exhibit J.2.a

Later in the meeting, Supervisor Mark Gardner read parts of the contract with Waste Connections. Supervisor Bill Russell handed out the 2011 RFP. The Board discussed the CPI and the decrease/increases over the last several years.

Board Attorney Tony Nowak said the contract allows, but does not require, Waste Connections to apply for an increase or decrease as long as it adheres to the contract. Any change requested is then subject to Board approval.

John Schaeffer, the Waste Connections Representative said that traditionally, June has been a very good month for low fuel prices. Waste Connections has been DeSoto County’s provider going on four years. During those prior years, there has been a decrease of .10 cents, an increase of .16 cents and this year a proposed increase of .15 making it overall increase of .21 cents for the past life of the residential garbage collection contract.

Supervisor Jessie Medlin said when the county transitioned to Waste Connections he did not receive one phone call or complaint. Supervisor Lee Caldwell said she did not receive a complaint either. They thanked Waste Connections and Environmental Services for that.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the price adjustment with Waste Connections as fully detailed in exhibit J.2.a

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Caldwell said the schools were using the landfill and needed a purchase order every time they had a drop off and it was very time consuming. In the past the schools had dumped without experiencing any issues and were billed once per month. Supervisor Russell confirmed that currently billing is done once per month without a p.o.

Supervisor Caldwell said the schools had a recycling program with International Paper but that went away. Mississippi Recycling and the County will now work with the schools on a recycling program. There are now a total of 21 schools with drop off Recycle containers in place for public use.

Supervisor Medlin said we were told there would be more places for recycle but it seems like there is less. Supervisor Caldwell said there are actually more recycle places.

Mr. Laughter said we currently have 40 sites for recycling and Craig Howell has been taking care of putting those sites on the county web site. Some of these recycle sites enable citizens to put different types of recycle in the same bin instead of sorting plastic, paper etc.

Supervisor Medlin said he would like to see pilot projects on recycling plastic.

Supervisor Russell said if the unincorporated County had curbside single stream recycling, all those issues would disappear.

Supervisor Harvey Lee said that recycling is the key to the County's future because it reduces a lot of trash therefore, reducing taxpayers cost for Garbage disposal.

Supervisor Russell said DeSoto County could be the shining light in the State for Recycling.

Supervisor Caldwell suggested that Supervisor Russell get the Solid Waste committee to bring a recommendation to the Board about curbside recycling. She said she would have to see a savings to the taxpayers.

Supervisor Russell said a curbside program would work toward eliminating drop-off bins and save taxpayer dollars on disposal. Supervisor Lee said it would save the landfills.

Supervisor Medlin said his family recycles a lot. And he looks forward to developing a curbside plan for the County.

See Exhibit J.2.a

b. DeSoto County Rubbish Facility, 5255 Sandidge Road, State of MS Commercial Rubbish Site Operator Certification

Mr. Laughter said, according to Mississippi code and MDEQ Rubbish Facility Permit requirements, there must be a certified Rubbish operator at all facilities. Mr. Laughter said that he and David Wright went to Jackson and attended training to become certified Commercial Rubbish Site Operators. Mr. Laughter said he is happy to report that they both successfully passed the required written examinations and are now certified. He said they are the first DeSoto County employees to achieve the distinguished certification.

Mr. Laughter said a lot of public and private landfill operators were in attendance. There were two days of classroom training. He said this training also made us aware of better management practices and new procedures which will help to extend the life and lower the overall cost associated with operation of our facility. Mr. Laughter thanked the Board for the opportunity to attend the training and said he and Mr. Wright appreciated the Board's investment of ongoing training and education in their employees.

Supervisor Lee Caldwell thanked Mr. Laughter for all he does. She told Mr. Laughter that he gives his all every day and he continues to better himself on the job and she really appreciates it.

Supervisor Jessie Medlin agreed with Supervisor Caldwell’s comments.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept State of Mississippi Commercial Rubbish Site Operator Certifications for Environmental Services Manager Ray Laughter and Mr. David Wright and to make the certificates and comments made by Supervisor Lee Caldwell above, part of the Board’s minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.2.b

3. Office of Finance & Accounting

a. Inventory Control: Preliminary Dispositions

Inventory Clerk Char McCool presented the following preliminary dispositions.

1) Circuit Court Administrator

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the preliminary disposition for the Circuit Court Administrator as follows:

ASSET #	GRANTEE	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY
41831		HP COLOR PRINTER	CNGSB36085	WILL NOT POWER UP ANYMORE - BAD POWER CONNECTION	11	4H	CIRCUIT CRT ADMIN OFC

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.3.a.1

2) Sheriff’s Department

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the following preliminary disposition for the Sheriff’s Department as follows:

40578	FORD 2007 CV	2FAHP71W97X157781	DECLARE AS SURPLUS	10	13K	SO - CENTRAL MAINTENANCE
		<i>MILEAGE: 176,707</i>	<i>NO LONGER CONSIDERED SAFE</i>			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit J.3.a.2

b. Grants Administration: Acceptance for Funds for Homeland Security for Regional Response Equipment, Task force Coordinator and Task Force Training Exercise

Grants Administrator Melissa Zizmann presented three Homeland Security Grants.

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting the Task Force Coordinator Grant award in the amount of \$8,000.00 and authorize the Board President to sign the documents.

The motion passed by a vote as follows:
Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit J.3.b

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve accepting the Task Force Training and Exercise Grant award in the amount of \$50,000.00 and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit J.3.b

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve accepting the Regional Response Equipment Grant award in the amount of \$8,000.00 and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit J.3.b

c. Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Jessie Medlin asked about the claim on page 7 to State Farm for insurance. Mr. Arnold said that is for Surety Bonds in the Tax Collectors Office.

Supervisor Lee Caldwell asked about the following claims:

Page 23 Geographic Information: IT Director John Mitchell said this is for rebuilding the entire GIS web site. It is a considerable upgrade to the entire GIS system. He said there was a problem with the old web site because GIS could not be accessed from an iPad and other technologies. The new web site takes you to a special link that allows access to GIS with an iPad.

Page 23 Horizon Managed Services: Mr. Mitchell said the claim for New Horizons is for training the IT employees and office applications for general user training for other departments as well.

Page 23 State Systems Inc.: Mr. Mitchell said this claim is for a fire system for the data control room. He said this is a one-time change and is a non-ozone depleting compressions system. There will be another charge to tie the fire system into the building. It is the cost associated with replenishing the system.

Mr. Mitchell said the claim for Progressive Technologies is for licenses for all IP cameras that are being installed. The cameras are for video surveillance.

Supervisor Mark Gardner asked about the following claims:

Page 5 William M Bryant: Mr. Arnold said he is paid once per month.

Page 13 Smith, Phillips, Mitchell, Scott and Nowak Law Firm - Sass Muni: Mr. Nowak said this is for a briefing to the Mississippi Supreme Court. Sass Muni bought property at the tax sale and now they do not want to buy the property. The Circuit Court ruled in favor of the County and Sass Muni appealed it to the Mississippi Supreme Court.

Page 15 Butler, Snow & Project Penton: Mr. Nowak Sam Keyes put in a lot of time, but their hourly rate is higher than his.

Page 19 Panola Paper Smoker Pole: Ms. Lynchard said this is for cans with long poles attached at the top to dispose of cigarette butts. Mr. Martin said the cost is \$115 each.

Page 92 Smith, Phillips, Mitchell, Scott and Nowak Law Firm: Mr. Arnold said these are court proceedings paid out of the Sheriff's forfeiture fund. Mr. Nowak said some are done on contingency and some are done hourly.

Page 107 Bancorp South – Jackson: Mr. Arnold said this was financing on construction for Walls Sewer District and it is completed. This is the final payment on the bonds to pay off the debt service.

Supervisor Gardner said he hopes the Department Heads are purchasing at the end of the year because of need and not because they have money left over.

Ms. Lynchard said a lot of times they wait to make sure they have enough money.

Supervisor Harvey Lee asked about the claim on page 102 to Trey Construction. Mr. Swims said this is for hauling dirt to Soccer Field Road. The dirt was free.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

4. Office of Procurement: Bids Under Advisement

a. Annual Traffic Signs and Accessories

Supervisor Bill Russell made the motion to hold this item over.

The Board discussed the bid with procurement clerk Karen McNeil.

Supervisor Russell withdrew the motion.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to hold over the bid for annual traffic signs and accessories for the Road Department in relation to bid file number 15-156-001.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.a

b. Annual Hot Mix Asphalt Paving

Procurement Clerk Karen McNeil said this item was awarded in whole to avoid confusion and delays when quoting by vendor. Ms. McNeil said the Lehman Roberts is difficult to schedule.

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to award the annual bid for hot mix asphalt paving for the Road Department to North MS Driveways as the lowest and best; first alternate, Lehman Roberts and second alternate APAC as described in bid file number 15-156-003 for hot mix asphalt as follows:

	FY14 ACTUAL USAGE (12 months)	BUDGET IMPACT BASED ON NORTH MS DRIVEWAYS AWARD IN WHOLE	BUDGET IMPACT BASED ON LEHMAN ROBERTS AWARD IN WHOLE	BUDGET IMPACT BASED ON APAC AWARD IN WHOLE	PERCENTAGE OF OVERALL SAVINGS BY AWARD IN WHOLE COMPARING TWO LOWEST BIDDERS
HOT MIX PAVING	TONS				
0-100 tons	801	\$102,528.00	\$128,160.00	\$200,250.00	
101-200 tons	858	\$102,960.00	\$107,250.00	\$128,700.00	
201-Greater tons	1147	\$112,406.00	\$108,965.00	\$172,050.00	
Total		\$317,894.00	\$344,375.00	\$501,000.00	-8%
There were no milling projects during the last budget year.					

Supervisor Russell asked why we would not take the savings on the bid for 201 tons and greater. Mr. Swims said it would be more difficult to switch vendors in mid-stream of a project. Also, he said often they cannot know ahead of time if they will require over 200 tons and have already begun a project with one vendor. He said splitting the vendors would not be practical or manageable.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Harvey Lee, Fifth District

YES
YES
YES

See Exhibit J.4.b

c. Annual Roadside Herbicides

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the annual bid for roadside herbicides for the Road Department to BWI-Memphis as the lowest and best bid; and the first and second alternates as described in the bid file number 15-156-004 for hot mix asphalt as follows:

BIDDERS	BWI-Memphis	Helena Chemical Sturgis, MS	Timber Investment Managers, LLC	VM Distribution Partners Newton, MS	John Deer Landscapes Cordova, TN	ChemPro Services Inc. Ocean Springs, MS	Crop Production Services Monicello, AR	
Alternate	Yes	Yes	Yes	Yes	No	Yes	Yes	
Piggyback Option	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
BID ITEM	Container Size							
Round-Up	30 gallon drum	\$ 388.84	\$ 432.00	\$ 459.00	\$ 441.90	\$ 525.00	\$ 972.50	\$ 562.20
	2.5 gallon tote	\$ 34.94	\$ 37.13	\$ 41.25	\$ 38.10	\$ 46.00	\$ 39.90	\$ 46.85
	Product Brand	anger Pro 41% Glyphosat	Generic 41% glyphosate	Makaze	GlyStar Plus	Prosecutor Pro	Glyphosate Plus	Round-Up
	min. order requirements	none	8 drums/96 totes	none	5 drums/72 totes	none	4 drums/48 totes	*
MSMA 6.6	2.5 gallon	\$ 53.94	\$ 57.75	\$ 64.75	\$ 58.68	\$ 77.00	\$ 66.00	No Bid
	Product Brand	MSMA 6.6	6.6 MSMA	Target	Drexel MSMA 6 Plus	Target MSMA 6.6	MSMA 6.6	
	min. order requirements	none	72 totes	none	72 totes	none	48 totes	
Surfactant 820	2.5 gallon	\$ 18.85	\$ 30.25	\$ 47.50	\$ 25.48	\$ 23.25		\$ 33.13
	Product Brand	Surfactant 820	Adspray 80	Surfactant 820	Drexel Surf-Ac 820	Surf-AC 820	No Bid	Scanner
	min. order requirements	none	20 totes	none	20 totes	none		*
Trimec 992	2.5 gallon	\$ 50.80	\$ 82.50		\$ 86.98	\$ 58.00	No Bid	No Bid
	Product Brand	Vessel Herbicide	Endrun	No Bid	Trimec 992	Three-way Selective	No Bid	No Bid
	min. order requirements	none	20 totes		10 totes	none		
Simazine 4L	2.5 gallon	\$ 34.80	\$ 47.00		\$ 42.20	\$ 47.00	No Bid	\$ 67.50
	Product Brand	Princep Simazine	Simazin 4L	No Bid	Drexel Simazine 4L	Princep Simazine	No Bid	Simazine 4L
	min. order requirements	none	20 totes		96 totes	none		*
2,4-D	2.5 gallon	\$ 34.87	\$ 39.00	\$ 50.00	\$ 35.10	\$ 50.00	No Bid	\$ 33.10
	Product Brand	2,4-D	Weedstroy A140	2,4-D	Alligare 2,4-d Amine	Amine 400 2,4-D	No Bid	Platoon
	min. order requirements	none	20 totes	none	72 totes	none		*
							* orders <\$500 will be charged freight (Freight charges are not allowed in specifications.)	
RECOMMENDATION: (12 month bid period beginning on October 1, 2014)								
Item	Award	1st Alternate	2nd Alternate	Award based on price + minimum order requirements due to low usage past 12 months. John Deere Landscapes is not considered for award due to bid response of "no" regarding alternate status.				
Round-Up (drum)	BWI-Memphis	Helena Chemical	VM Distribution					
Round-Up (tote)	BWI-Memphis	Helena Chemical	VM Distribution					
MSMA 6.6	BWI-Memphis	Helena Chemical	VM Distribution	Award based on per gallon price.				
Surfactant 220	BWI-Memphis	Timber Investment Managers	Crop Production Services					
Trimec 992	BWI-Memphis	VM Distributors	Helena Chemical					
Simazine 4L	BWI-Memphis	Crop Production Services	Helena Chemical					
2,4-D	BWI-Memphis	Timber Investment Managers	Crop Production Services					

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
 Supervisor Mark Gardner, Second District
 Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Harvey Lee, Fifth District

YES
YES
YES
YES
YES

See Exhibit J.4.c

d. Annual Polyethylene Culverts

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve awarding the bid for polyethylene culverts; to Southern Pipe in Horn Lake, MS (6.4 mi.) based on the proximity to DeSoto County to meet the need of the County Road Department of keeping stock on the yard to pull for various jobs; and determining that Southern Pipe is the lowest and best bid meeting the proximity specification in relation to bid file number 15-156-013; and to award G & O Supply as first alternate and ADS as second alternate as follows:

	SOUTHERN PIPE Horn Lake, MS (6.4 mi.)		ADS Tupelo, MS (95.1 mi.)		G & O SUPPLY Byhalia, MS (19.8 mi.)		FY14 Pricing	% of Change
Alternate	YES		YES		YES			
Piggyback Option	YES		YES		YES			
Culvert Size Priced by LF	Delivered	Picked Up	Delivered	Picked Up	Delivered	Picked Up		
12"	\$ 5.49	\$ 5.49	\$ 5.49	\$ 5.49	\$ 5.49	\$ 5.49	\$ 5.07	8%
15"	\$ 7.39	\$ 7.39	\$ 7.39	\$ 7.39	\$ 7.39	\$ 7.39	\$ 6.82	8%
18"	\$ 10.23	\$ 10.23	\$ 10.23	\$ 10.23	\$ 10.23	\$ 10.23	\$ 9.53	7%
24"	\$ 17.23	\$ 17.23	\$ 17.23	\$ 17.23	\$ 17.23	\$ 17.23	\$ 16.06	7%
30"	\$ 22.96	\$ 22.96	\$ 22.96	\$ 22.96	\$ 22.96	\$ 22.96	\$ 21.57	6%
36"	\$ 30.15	\$ 30.15	\$ 30.15	\$ 30.15	\$ 30.15	\$ 30.15	\$ 29.22	3%
There was no usage for FY14.								

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.d

e. Annual Mosquito Control Chemicals

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve awarding the annual mosquito control chemicals by category for the lowest and best bid as detailed in exhibit J.4.e in relation to bid file number 15-156-015 as follows:

	ADAPCO, INC. Sanford, FL	TARGET SPECIALTY PRODUCTS Dallas, TX	ALLPRO VECTOR GROUP Northville, MI	UNIVAR USA Birmingham, AL	CLARKE MOSQUITO CONTROL PRODUCTS, INC. Roselle, IL	Percentage of Change			
Alternate Bidder	Yes	Yes	Yes	Yes	Yes	Based on FY14 Usage			
Piggyback Option	Yes	Yes	Yes	Yes	Yes				
Kontrol 4-4 ULV						Price	Usage	Difference	
Name of Product	Pursuit 4-4	Perm-X UL 4-4	Evoluer 4-4	Kontrol 404 ULV	Biomist 4-4	\$ 16.24	1540 gallons (drums only)	-2%	
55 gallon drum/per gallon	\$ 16.02	\$ 16.73	\$ 17.34	\$ 15.97	\$ 17.83				
275 gallon tote/per gallon	\$ 15.98	\$ 15.65	\$ 16.94	\$ 15.53	\$ 16.83				
Minimum order requirements	1 drum or 275 gal tote	2 drums or totes	1 drum or 275 gal tote	No Min/add'l savings w/>8 drums	1 drum or 275 gal tote				
Delivery	within 5 days	within 7 days	within 7 days	within 7 days	within 7 days ARO				
Mosquitomist Two ULV						\$ 43.65	No Usage	-41%	
Name of Product	NO BID	NO BID	VectoFos 1.5 ULV	Pyrofos 1.5 ULV	Mosquitomist 2 ULV				Alternate- Mosquitomist 1
55 gallon drum/per gallon			\$ 27.24	\$ 25.94	\$ 40.00				\$ 32.00
275 gallon tote/per gallon			\$ 26.83	\$ 23.94	\$ 40.00				\$ 32.00
Minimum order requirements	1 drum or 275 gal tote		No Min/tote=250 gl	1 drum or 275 gal tote	1 drum or 275 gal tote				
Delivery	within 7 days		within 7 days	within 7 days	within 7 days ARO				
Vectolex CG						\$ 650.00	No Usage	8%	
Name of Product	Spheratax WSP	NO BID	NO BID	NO BID	Vectolex WSP				
10 oz/800 packs per case	\$ 699.00				\$ 986.10				
Minimum order requirements	1 case				1 case				
Delivery	1 day ARO	within 7 days ARO		within 7 days ARO					
B.t.i. Briquets						\$ 69.00	No Usage	-1%	
Name of Product	Summit BTI	Summit BTI	NO BID	Summit BTI	Same				
100 briquets per case	\$ 68.42	\$ 75.68		\$ 69.00	\$ 97.00				
Minimum order requirements	1 case	1 case		1 case	1 case				
Delivery	1 day ARO	within 7 days	within 7 days	within 7 days ARO					
RECOMMENDATION: Award as follows for a period of 12 months beginning on October 1, 2014:									
	Award	1st	2nd Alternate						
Kontrol 4-4 ULV	Univar	Adapco	Target Specialty	Univar offers additional savings for greater quantities ordered: 8-15 drums-\$15.87 gl/16+ \$15.75 gl					
Mosquitomist Two ULV	Univar	Vector	Clarke						
Vectolex CG	Adapco	Clarke	None						
B.t.i. Briquets	Adapco	Univar	Target Specialty						

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.e

f. Request to Extend Pharmaceutical Supplies Bid

The current bid for pharmaceutical supplies provides various supplies, medications and equipment for use by the EMS and Sheriff's Departments. The current bid term of six month will expire on September 17, 2014 and the bid allows for an extension of six more months.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve extending the pharmaceutical supplies bid, bid file number 14-240-002 due to the good service and rates with all vendors in agreement to holding the prices for six months.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.f

g. Guard Rails

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve awarding Tri-State Guard Rail & Sign Company, Inc. as the lowest and best bid in relation to bid file number 15-156-008 as follows:

BID ITEM: Annual Bid-Guardrails		BID FILE NUMBER: 15-156-008	
BID OPENING DATE: August 8, 2014		BID OPENING TIME: 10:00 a.m.	
ITEM		Southern Guardrail Co., Inc. 4219 Alps Road, Memphis, TN	
		Tri-State Guardrail & Sign Co., Inc. P. O. Box 1028, Collierville, TN	
Class A	\$ 23.30	\$ 22.00	Per Linear Foot
GR Bridge Ends	\$ 2,150.00	\$ 1,900.00	each
Type 2 Terminal Ends			
Section ET-2000	\$ 2,455.00	\$ 2,500.00	each
Guardrail Terminal			
Anchor, Flared	\$ 2,455.00	\$ 2,300.00	each
Do you agree to sell to other jurisdictions at the county price?			
	Yes	Yes	
Consider us as an alternate			
	Yes	Yes	
SUMMARY			
ITEM	2014 USAGE	FY14 EXPENSE	FY15 EXPENSE BASED ON FY14 USAGE
Class A	312.5	\$ 5,937.50	\$ 6,875.00
GR Bridge Ends		None	\$ -
Type 2 Terminal Ends			
Section ET-2000	2	\$ 4,600.00	\$ 5,000.00
Guardrail Terminal			
Anchor, Flared	1	\$ 2,300.00	\$ 2,300.00
TOTAL		\$ 12,837.50	\$ 14,175.00
BUDGET IMPACT:			10.42%
			INCREASE
RECOMMENDATION: Tri-State Guardrail & Sign Company Inc.			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.g

h. Slurry, Micro and Scrub Seal

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve Vance Brothers as the lowest and best bid for slurry, micro and scrub seal in relation to the bid number 15-156-010 as follows:

Equipment: Slurry, Micro & Scrub Seal		Bid # 15-156-010		
Bid Opening: 10:00 a.m.		Bid Date: 08/08/2014		
BID ITEM	VANCE BROTHERS INC.			
SLURRY SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$ 2.40			
51,000 - 100,000 SQUARE YARDS	\$ 2.26			
GREATER THAN 100,000 SQ YD	\$ 2.17			
MICRO SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$ 2.60			
51,000 - 100,000 SQUARE YARDS	\$ 2.40			
GREATER THAN 100,000 SQ YD	\$ 2.45			
SCRUB SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$ 2.90			
51,000 - 100,000 SQUARE YARDS	\$ 2.84			
GREATER THAN 100,000 SQ YD	\$ 2.77			
EXPENSE HISTORY AND PROJECTED FY15 EXPENSE				
	FY13	FY14	FY15 PROJECTED (Based on FY14 usage)	2015 BUDGET IMPACT
SLURRY SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$393,776.00	\$413,464.80	\$429,017.68	3.76%
51,000 - 100,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	
GREATER THAN 100,000 SQ YD	\$0.00	\$0.00	\$0.00	
MICRO SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	
51,000 - 100,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	
GREATER THAN 100,000 SQ YD	\$0.00	\$0.00	\$0.00	
SCRUB SEAL PROJECT REQUIRING				
0-50,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	
51,000 - 100,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	
GREATER THAN 100,000 SQ YD	\$0.00	\$0.00	\$0.00	
RECOMMENDATION:	VANCE BROTHERS			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.h

i. Flex-a-Mats

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve awarding the bid for flex-a-mats to Southern Pipe & Supply as the lowest and best bid in relation to bid file number 15-156-014 as follows:

ITEM	2014 Usage	FY14 EXPENSE	FY15 EXPENSE BASED ON FY14 USAGE
	No purchase made in 2014		
5' x 50' per roll		\$ -	\$ -
8'x30' per roll		\$ -	\$ -
8'x50' per roll		\$ -	\$ -
10'x50' per roll		\$ -	\$ -
DESCRIPTION		FY14 PRICE	FY15 PRICE
5'x50' per roll		\$ 1,003.75	\$ 1,031.25
8'x30' per roll		\$ 876.00	\$ 900.00
8'x50' per roll		\$ 1,460.00	\$ 1,500.00
10'x50' per roll		\$ 1,825.00	\$ 1,875.00
BUDGET IMPACT		\$ 5,164.75	\$ 5,306.25
			2.74%
			Increase
RECOMMENDATION: SOUTHERN PIPE & SUPPLY			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.i

j. Metal Culverts

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve awarding the bid for metal culverts to G & O Supply as the lowest and best bid in relation to bid file number 15-156-012 as follows:

Equipment: Corrugated Metal and Aluminized Culverts 8" - 48" to 54" - 96"
 Bid File: 15-156-012
 Bid Opening Date: August 8, 2014
 Bid Opening Time: 10:00 a.m.

DELIVERED BY VENDOR TO COUNTY (Galvanized)

G & O Supply Inc.					
Diameter	Corrugation	Gauge	Round Price LF	Gauge	Arch LF
8"	1 1/2" x 1/4"	16	No Bid	14	No Bid
10"	1 1/2" x 1/4"	16	No Bid	14	No Bid
12"	2 2/3" x 1/2"	16	\$ 7.59	14	No Bid
15"	2 2/3" x 1/2"	16	\$ 9.11	16	\$ 10.02
18"	2 2/3" x 1/2"	16	\$ 11.38	16	\$ 12.52
21"	2 2/3" x 1/2"	16	\$ 12.90	16	\$ 14.19
24"	2 2/3" x 1/2"	16	\$ 14.42	16	\$ 15.87
30"	2 2/3" x 1/2"	14	\$ 22.77	14	\$ 25.05
36"	2 2/3" x 1/2"	14	\$ 27.32	14	\$ 30.05
42"	2 2/3" x 1/2"	14	\$ 33.47	14	\$ 36.82
48"	2 2/3" x 1/2"	12	\$ 51.81	12	\$ 56.98
48"	2 2/3" x 1/2"	14	\$ 38.26	-	-
54"	3'X1"	14	\$ 48.62	14	\$ 52.84
60"	3"x1"	14	\$ 53.39	14	\$ 58.73
66"	3" x 1"	14	\$ 61.78	14	\$ 67.96
72"	3'X1"	12	\$ 99.35	12	\$ 101.02
84"	3'X1"	12	\$ 106.86	12	\$ 117.55
96"	3'X1"	12	\$ 122.73	12	\$ 134.99

PICKED UP BY COUNTY FROM VENDOR'S LOCATION

8"	1 1/2" x 1/4"	16	No Bid	14	No Bid
10"	1 1/2" x 1/4"	16	No Bid	14	No Bid
12"	1 1/2" x 1/4"	16	\$ 7.59	14	No Bid
15"	2 2/3" X 1/2"	16	\$ 9.11	16	\$ 10.02
18"	2 2/3" X 1/2"	16	\$ 11.38	16	\$ 12.52
21"	2 2/3" X 1/2"	16	\$ 12.90	16	\$ 14.19
24"	2 2/3" X 1/2"	16	\$ 14.42	16	\$ 15.87
30"	2 2/3" X 1/2"	14	\$ 22.77	14	\$ 25.05
36"	2 2/3" X 1/2"	14	\$ 27.32	14	\$ 30.05
42"	2 2/3" X 1/2"	14	\$ 33.47	14	\$ 36.82
48"	2 2/3" X 1/2"	14	\$ 37.80	12	\$ 56.98
48"	2 2/3" X 1/2"	12	\$ 51.81	-	-
54"	3'X1"	14	\$ 48.62	14	\$ 53.48
60"	3'X1"	14	\$ 53.39	14	\$ 58.73
66"	3'X1"	14	\$ 61.78	14	\$ 67.96
72"	3'X1"	12	\$ 99.35	12	\$ 101.02
84"	3'X1"	12	\$ 106.86	12	\$ 117.55
96"	3'X1"	12	\$ 122.73	12	\$ 134.99

DELIVERED BY VENDOR TO COUNTY (Aluminized)

8"	1 1/2 x 1/4	16	No Bid	14	No Bid
10"	1 1/2 x 1/4	16	No Bid	14	No Bid
12"	2 2/3 x 1/2	16	\$ 8.04	14	No Bid
15"	2 2/3 x 1/2	16	\$ 9.65	16	\$ 10.62
18"	2 2/3 x 1/2	16	\$ 12.06	16	\$ 13.27
21"	2 2/3 x 1/2	16	\$ 13.67	16	\$ 15.04
24"	2 2/3 x 1/2	14	\$ 19.71		No Bid
24"	2 2/3 x 1/2	16	\$ 15.28	16	\$ 16.80
30"	2 2/3 x 1/2	14	\$ 24.63	14	\$ 27.09
36"	2 2/3 x 1/2	12	\$ 40.23		No Bid
36"	2 2/3 x 1/2	14	\$ 29.56	14	\$ 32.52
42"	2 2/3 x 1/2	12	\$ 49.14		No Bid
42"	2 2/3 x 1/2	14	\$ 36.21	14	\$ 39.83
48"	2 2/3 x 1/2	12	\$ 56.04	12	\$ 61.64
48"	2 2/3 x 1/2	14	\$ 41.38		No Bid
54"	3" X 1"	12	\$ 71.56		No Bid
54"	3" X 1"	14	\$ 52.59	14	\$ 57.84
60"	3" x 1"	12	\$ 79.32		No Bid
60"	3" X 1"	14	\$ 57.76	14	\$ 63.54
66"	3" x 1"	12	\$ 91.22		No Bid
66"	3" X 1"	14	\$ 66.83	14	\$ 73.52
72"	3" X 1"	12	\$ 99.35	12	\$ 109.28
84"	3" X 1"	12	\$ 115.60	12	\$ 127.17
96"	3" X 1"	12	\$ 132.77	12	\$ 146.04
PICKED UP BY COUNTY FROM VENDOR'S LOCATION					
8"	1 1/2 x 1/4	16	No Bid	14	No Bid
10"	1 1/2 x 1/4	16	No Bid	14	No Bid
12"	2 2/3 x 1/2	16	\$ 8.04	14	No Bid
15"	2 2/3 x 1/2	16	\$ 9.65	16	\$ 10.62
18"	2 2/3 x 1/2	16	\$ 12.06	16	\$ 13.27
21"	2 2/3 x 1/2	16	\$ 13.67	16	\$ 15.04
24"	2 2/3 x 1/2	14	\$ 19.71		No Bid
24"	2 2/3 x 1/2	16	\$ 15.28	16	\$ 16.80
30"	2 2/3 x 1/2	14	\$ 24.63	14	\$ 27.09
36"	2 2/3 x 1/2	12	\$ 40.23		No Bid
36"	2 2/3 x 1/2	14	\$ 29.56	14	\$ 32.52
42"	2 2/3 x 1/2	12	\$ 49.14		No Bid
42"	2 2/3 x 1/2	14	\$ 36.21	14	\$ 39.83
48"	2 2/3 x 1/2	12	\$ 56.04	12	\$ 61.64
48"	2 2/3 x 1/2	14	\$ 41.38		No Bid
54"	3" X 1"	12	\$ 71.56		No Bid
54"	3" X 1"	14	\$ 52.59	14	\$ 57.84
60"	3" x 1"	12	\$ 79.32		No Bid
60"	3" X 1"	14	\$ 57.76	14	\$ 63.54
66"	3" x 1"	12	\$ 91.22		No Bid
66"	3" X 1"	14	\$ 66.83	14	\$ 73.52
72"	3" X 1"	12	\$ 99.35	12	\$ 109.28
84"	3" X 1"	12	\$ 115.60	12	\$ 127.17
96"	3" X 1"	12	\$ 132.77	12	\$ 146.04
RECOMMENDATION: G & O Supply Company, Inc.					

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.j

5. Board Attorney: Financial Mandatory Continuing Disclosures

At the recommendation of the Board Attorney, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to authorize Sam Keyes with Butler, Snow to research the necessity of filing SEC mandatory self-reporting disclosures and, if necessary, to prepare and file those self-reporting disclosures.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

K. PLANNING COMMISSION AGENDA

**DESOTO COUNTY BOARD OF SUPERVISORS
ORDER OF ITEMS
September 2, 2014
11:00 a.m.**

1. OLD BUSINESS

Supervisor Medlin made a Motion to open the Public Hearing to discuss an appeal on behalf of Mr. Bill Lauderdale of a Board of Adjustment Decision. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

i. PUBLIC HEARING (11:00 AM, CONTINUED FROM 8/18/14)

- a. **Appeal of Board of Adjustment Decision – Bill Lauderdale (1464)** - The DeSoto County Board of Supervisors will consider an appeal by Bill Lauderdale to overturn the action of the Board of Adjustment and deny the application by Bill Lauderdale for a Conditional Use to allow a motorcross track under Article V, Paragraph 1, Section C (20), Page 23 of the DeSoto County Zoning Ordinance. Subject property is at 4020 Red Banks Road, on the west side of Red Banks Road and north of Abernathy Road, Parcel #3-05-9-30-00-0-00001-01 in Section 30, Township 3, Range 5 and is zoned Agricultural (A). (District 1)

Mr. Haysley stated that on August 29, 2014 Mr. Lauderdale, via his legal counsel, requested that the application for Conditional Use be withdrawn. He then stated that while the Board is no longer required to take action on the application or appeal, the County’s legal counsel had advised that the Board should formally acknowledge the withdrawal of the application on the record.

Mr. Nowak suggested that the Board also affirm the decision of the Board of Adjustments.

Supervisor Gardner made a Motion to accept the withdrawal of the appeal filed by Mr. Lauderdale and to affirm the decision of the Board of Adjustments to deny the application for Conditional Use #1464. Supervisor Russell seconded the motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>

FOURTH DISTRICT SUPERVISOR, LEE CALDWELL YES
FIFTH DISTRICT SUPERVISOR, HARVEY LEE YES

Supervisor Medlin made a Motion to close the Public Hearing. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL YES
FIFTH DISTRICT SUPERVISOR, HARVEY LEE YES

L. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

M. OTHER

1. Fairhaven Fire Department

Supervisor Lee Caldwell said the Fairhaven Fire Department needs \$218,000 for renovations. Supervisor Caldwell suggested loaning the Fire Department \$218,000 from the general fund. Ms. Lynchard said it would come from the ending cash. Supervisor Bill Russell asked if there needed to be a line item set up for Fire Departments. Ms. Lynchard said this is one-time money and not recurring. If we set up a line item, it would be recurring; the question would be how to finance it next year. Supervisor Caldwell said there is \$60,000 saved from District One Parks fund so we have to come up with the \$218,000. Ms. Lynchard said it would come from fund 002.

Board Attorney, Tony Nowak, advised the Board they cannot loan money to fire departments. However, in this instance the County is not loaning money. Rather, the County is entering into a long term lease agreement with Fairhaven Fire Department and upgrading the facilities for the benefit of both the County and the fire department. In addition to housing the Fairhaven Fire Department, the property houses a County ambulance unit and serves as a community center and emergency shelter, and can be used as a voting precinct.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve \$50,000 from county funds and \$60,000 saved from District One Park Funds, for improvements to the Fairhaven Fire Department building, such improvements being to a County owned building and benefiting the County, and enter into a 10 year lease with the Fairhaven Fire Department for its continued shared use of the property, subject to final approvals from the Board Attorney.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

Supervisor Caldwell said this renovation will help reduce insurance fees for residents in that area.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve DeSoto County Drug Court to pay rent of \$9,000 per year to the Gale Center; with the county paying the remaining \$9,000 per year.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

2. Tax Collector Deputies Certifications

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve paying the salary increase out of the general fund for certifications for Tammy Rhoda, Britni MacMillan and Libby Riley; with the remaining certified deputies being paid from fund 108 for motor vehicle registration.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

3. Region IV

Supervisor Mark Gardner recused himself from the discussion and vote on this item.

Supervisor Lee Caldwell said Region IV is using a county building and pays no rent. In addition, the county is paying for upkeep and insurance on the building as well as their utilities. She said the county could be using or renting that building as well as other buildings. Supervisor Caldwell said she would like for Region IV to start paying rent; they are a for profit organization.

Supervisor Bill Russell said they provide the county with such a good service and they prevent mentally ill people from having to stay in the Jail when they should not be there.

Supervisor Jessie Medlin said he remembered when the county started using Region IV and he thought it was specifically to keep people who are mentally ill out of Jail. Supervisor Medlin said he has seen several Region IV buildings throughout the county and they are also working in the schools. He said the county has to maintain county owned buildings.

Supervisor Caldwell said the county was helping them to get started and then they were to start paying rent. She said they pay rent for other offices and we should start charging them rent.

Supervisor Caldwell said when she first became a Supervisor; former County Administrator Michael Garriga told her that Region IV would start paying rent after the first year. She said the county requires rent for several buildings for others to use.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to require Region IV to pay utilities and renovations but not repairs starting January 1, 2015 and to talk about Region IV making rent payments in the future.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion to adopt the FY 2015 Budget. Supervisor Harvey Lee seconded the motion.

Supervisor Mark Gardner withdrew the motion to pass the budget and Supervisor Harvey Lee withdrew the second to the motion.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to set another public hearing for the budget at 9:00 a.m. on September 15, 2014.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

Supervisor Mark Gardner made the motion to recess the Board meeting until September 15, 2014, 9:00 a.m. The motion was seconded by Supervisor Jessie Medlin.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 2nd day of September, 2014, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors